

## Longmeadow Departmental Fees License/Permits

<i>Issuing Authority</i>	<i>Type</i>	<i>Description</i>	<i>Fee</i>	<i>Adoption Date</i>	<i>Authorization</i>	<i>Fee Limit</i>	<i>Comments</i>
<b>Select Board</b>							
<b>ABCC Permits:</b>							
Restaurant	All alcohol	\$1,850	1/01/08	Ch.138, S.12	None	Currently 8 licenses issued	
	Wine & malt	\$950	1/01/08	Ch.138, S.12	None	Currently 0 licenses issued	
	Common victualer w/alcohol	\$100	1/01/08	Ch.138, S.12	None	Currently 8 licenses issued	
Club	Wine and malt	\$950	1/01/08	Ch.138, S.12	None	Currently 0 licenses issued	
	All alcohol	\$950	1/01/08	Ch.138, S.12	None	Currently 1 licenses issued	
Package Store	Off premise all alcoholic	\$1,850	1/01/08	Ch.138, S.12	None	Currently 3 licenses issued	
	Off premise wine and malt	\$900	1/01/08	Ch.138, S.12	None	Currently 0 licenses issued	
Inn Holder & Common Victualer		\$100	7/01/07	Ch.140, S.2	\$100		
	With amusement & entertainment	\$100	7/01/07	Ch.148, S.183A	\$100		
One Day	All – Profit or Non-Profit	\$50	1/01/08	Ch.138, S.14		30/per yr per person limit – per ABCC rules	
<b>Sunday Entertainment Permits:</b>							
Annual (52 Sundays)	Regular hours			Ch.136, S.4			
	Special hours						
Weekly (1 or more Sundays)	Regular hours			Ch.136, S.4			
	Special hours						
<b>Other Permits:</b>							
Flea Market	One Day	\$200		Ch.136, S.4	\$200		
	Season (once a week)	\$400		Ch.136, S.4	\$400		
Roller Skating Rink	Yearly			Ch.140, S.202	None		
Motion Picture		\$500		Ch.140, S.202	\$500		
	Class I	\$200		Ch.140, S.58-59	\$200		
	Class II	\$100		Ch.140, S.183A	\$100		
Entertainment		\$100		Ch.140, S.183A	\$100		
Theatrical	Weekdays only	\$100		Ch.140, S.181	\$100		
Automatic Amusement Dev.				Ch.140, S.177A	\$100	Town does not allow per by-law	
Transient Vendor				Ch.101, S.1			
Craft Fair Organizer				Ch.101, S.1			
Hawker & Peddler		\$50		Ch.101, S.1			

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### Town Clerk

	Birth Certificate	Certified	\$10	7/01/09			
	Death Certificate	Certified	\$10	7/01/09			
	Marriage Intention		\$25	7/01/09			
	Marriage Certificate	Certified	\$10	7/01/09			
	Burial Permit		n/c				
	Business License		\$20				
	Dissolution of Business License		\$.50				
	Genealogy Search		n/c 1 <sup>st</sup> 15 min, \$13.80 /hr add.				
	Raffle/Bazaar Permit		\$20				
	By-Laws Hard Copy		\$25				
	Street List		\$10				
	Town Street Map		\$2				
	Photocopy		\$.20/per page				
	Tag Sale		\$5/day				Max. of 2 days per year
	Sporting License		\$1+ state fee				
	Dog License	Male/Female	\$20				
		Neutered Male/Spayed Female	\$10				
		Late fee	\$15/dog				

### Town Collector

	Municipal Lien Certificate		\$25		Ch.60, S.23		
	Betterment Release		\$4		Ch.80, S.12		
	Certificate of Redemption		\$75		Ch.60, S.15		Town Meeting Vote
	Demand Fee		\$5		Ch.60, S.15	\$30	Town Meeting Vote
	Warrant Fee		\$10		Ch.60, S.15		Town Meeting Vote
	Insufficient Funds Check		\$25		Ch.60, S.57A		
	Instrument of Taking		\$75		Ch.60, S.15		Town Meeting Vote

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<b>Board of Health</b>							
	Food Service (by gross sales)	< 200,000	\$176	7/01/09			
		200,000 – 1,000,000	\$687	7/01/09			
		> 1,000,000	\$1045	7/01/09			
	Retail Food (by gross sales)	< 200,000	\$176	7/01/09			
		200,000 – 1,000,000	\$687	7/01/09			
		> 1,000,000	\$1045	7/01/09			
	Bakery (by gross sales)	< 200,000	\$132	7/01/09			
		200,000 – 1,000,000	\$352	7/01/09			
		> 1,000,000	\$687	7/01/09			
	Milk		\$10	7/01/07			Set by law
	Frozen Dessert		\$10	7/01/07			
	Catering		\$300	7/01/07			
	Temporary Food Service	1 day	\$45	7/01/07			
		2 days	\$75	7/01/07			
	Longmeadow Days		\$375	7/01/07			
	Methyl Alcohol		\$1	7/01/07			Set by law
	Swimming Pool		\$400	7/01/07			
	Wading Pools		\$175	7/01/07			
	Health Club		\$375	7/01/07			
	Sun Tanning Parlor		\$395	7/01/07			
	Massage Establishment		\$375	7/01/07			
	Massage Operator		\$125	7/01/07			
	Private Rubbish/Refuse Hauler		\$375	7/01/07			Never implemented
Commercial Dumpster	\$8/2 <sup>nd</sup> ; \$5/ea 3+	\$15	7/01/07			Never implemented	
Mobile Food (pushcart)		\$70	7/01/07				
Tobacco Sales Permit		\$200	7/01/09				
Camp		\$75	7/01/07				
Septic System Installer		\$300	7/01/07				
Septic System Cleaner & Hauler		\$150	7/01/07				
Private Well	Review plan & permit	\$150	7/01/07				
Subdivision Review		\$150	7/01/07				

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### **Board of Health – Continued**

	Septic System (New or Revised)	1. Review Plans 2. Issue Permit to Construct System 3. Inspection of Completed System 4. Issue Certificate of Compliance	\$375	7/01/07			
	Witness Percolation Test	In field	\$130	7/01/09			
	Witness Soil Profile	In field	\$130	7/01/09			
	Witness System Inspection	In field	\$130	7/01/09			
	Systems Inspection	Office preparation & report review	\$100	7/01/09			

### **Planning Board**

	Subdivision Plan		\$500				Plus \$100 per acre or part of
	ANR – Approval not Required		\$200				
	Site Plan Review		\$500				
	Sign By-Law Application		\$50				
	Copy of Rules and Regulations		\$10				

## Longmeadow Departmental Fees License/Permits

Issuing Authority	Type	Description	Fee	Adoption Date	Authorization	Fee Limit	Comments
<b>Building Department</b> – (Fees doubled if work begins before permit is obtained)							
<b>Building Permits:</b>							
	Business, Professional, Places of Assembly		\$.55 per sq ft per floor	7/01/07			\$500 minimum
	Residential – New	Multi-Family (Elderly Housing)	\$.55 per sq ft per floor	7/01/07			\$500 minimum
		New Dwellings & Condominiums	\$.55 per sq ft per floor	7/01/07			\$500 minimum
	Residential – Addition/ Alteration	<\$5,001	\$55	7/01/07			
		\$5,001-\$35,000	\$110	7/01/07			
		\$35,001-\$100,000	\$350	7/01/07			
		>\$100,000	\$10 per \$1,000	7/01/07			\$500 minimum
	Residential – Swimming Pool	In ground & above ground	\$110	7/01/07			
	Residential – Accessory building, new siding, roof replacement, sign, solar collector, wood burning stove, demolition		\$55	7/01/07			
<b>Annual Inspections (780 CMR S.106):</b>							
	Set by MA @ \$40.00 in 1981 Plus \$2.00/per Dorm Room		\$60.00 plus \$3/per room	7/01/09			76 Institutions
<b>Electrical Permits:</b>							
	Business, Professional, Places of Assembly		\$165	7/01/07			Plus \$55 per inspection after 3
	Multi Family – Elderly Housing per unit		\$165	7/01/07			Plus \$55 per inspection after 3
	New Dwelling/Condo per unit		\$165	7/01/07			Plus \$55 per inspection after 3
	Addition/Alteration with Service Change		\$165	7/01/07			Plus \$55 per inspection after 3
	Addition/Alteration with no Service Change		\$110	7/01/07			Plus \$55 per inspection after 2

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**Building Department – Continued** – (Fees doubled if work begins before permit is obtained)

	Service Change or Work Requiring 1 Inspection & Temporary Service		\$55	7/01/07			Plus \$55 per inspection after 1
<b>Plumbing Permits:</b>							
	Business, Professional, Places of Assembly		\$165	7/01/07			Plus \$55 per inspection after 3
	Multi Family – Elderly Housing per unit		\$165	7/01/07			Plus \$55 per inspection after 3
	New Dwelling/Condo per unit		\$165	7/01/07			Plus \$55 per inspection after 3
	Addition/Alteration		\$110	7/01/07			Plus \$55 per inspection after 2
	Repair, Replacement, Septic Tank		\$55	7/01/07			Plus \$55 per inspection after 1
	<b>Gas Permit</b> (per inspection)		\$55	7/01/07			Plus \$55 per inspection after 1
<b>Miscellaneous Permits:</b>							
	Zoning By-Laws Book		\$25	4/03/06			
	Fence Permit		\$25	7/01/07			

**Conservation Commission** – (Total fee is Notice of Intent plus applicable Category fee established by state DEP [Town/State split is in Comments section])

	Notice of Intent		\$25	1/01/05			\$25 Town
	Category 1		\$110	1/01/05			\$67.50 Town, \$42.50 State
	Category 2		\$500	1/01/05			\$262.50 Town, \$237.50 State
	Category 3		\$1,050	1/01/05			\$537.50 Town, \$512.50 State
	Category 4		\$1,450	1/01/05			\$737.50 Town, \$712.50 State

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<b>Police Department</b>							
	Motor Vehicle Accident Report	By US Mail request.	\$5 up to 6 pgs, \$.50/ea add. pg				For furnishing any public record in hand to a person requesting such record. A page shall be defined as one side of an 8½" x 11" sheet of paper.
	Incident/Theft Report	\$5 by Mail, In Person \$.50/page					
	Class D Chemical Spray		\$25		Ch. 140, S. 129B		
	Firearms Identification Card		\$100		Ch.140, S.129B	None	
	License to Carry Firearms		\$100		Ch.140, S.131	None	
	Gunsmith License (no charge if purchased with dealer license)		\$20/yr = 3 yrs		Ch.140, S.122	None	
	License to Sell Ammunition		\$25 = 3 yrs		Ch.140, S.122B	None	
	Dealers License		\$20/yr = 3 yrs		Ch.140, S.122	None	
	Parking Ticket	Non-handicap violation	\$10 or \$15		Ch. 90, S.20A	\$10 or \$15	Add. fines after 21 days
		Handicap violation	\$50		Ch. 40, S.22A	Min. \$100	Add. fines after 21 days
	Solicitors Permit		\$5 per Solic		Art. 6 Chap. 311		
	Fingerprint Card		\$5 single \$10 multi				

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<b>Fire Department</b>							
	<b>Permit &amp; Inspection Fees</b> –(Fee column is permit fee/ inspection fee):						
	Smoke Detector		\$25/\$25	1/01/06	Ch.148, S.26F		
	Oil Burner		\$25/\$25	1/01/06	527 CMR 4.03		
	Above Ground Tank Installation		\$25/\$25	1/01/06	527 CMR 9		
	Underground Tank Installation		\$50/\$50	1/01/06	527 CMR 9		
	UST Removal Residential		\$50/\$50	1/01/06	527 CMR 9		
	UST Removal Commercial		\$50/\$150	1/01/06	527 CMR 9		
	Storage Tank Renewal		\$50/\$100	1/01/06	527 CMR 9		
	Gas Station Inspection (per pump)		\$0/\$25	1/01/06	527 CMR 9		
	Fireworks Display		\$50/\$50	1/01/06	527 CMR 2		
	Ammunition/Powder Storage		\$25/\$0	1/01/06	527 CMR 13		
	LP Gas Storage		\$25/\$25	1/01/06	527 CMR 6		
	Unvented Gas Heater		\$25/\$25	1/01/06	527 CMR 30		
	Tar Kettle		\$25/\$25	1/01/06	527 CMR 10		
	Welding/Cutting Process		\$25/\$25	1/01/06	527 CMR 39		
	Salamander		\$25/\$25	1/01/06	527 CMR 20		
	Firing of Cannon		\$25/\$25	1/01/06	527 CMR 22		
	Annual Inspection		\$0/\$50	1/01/06	Ch.148		
	Quarterly Inspection		\$0/\$50	1/01/06	Ch.148, S.4		
	New Construction Inspection		\$0/\$25	1/01/06			
	Commercial Plan Review		\$.04 per sq ft	1/01/06			Inspection Fee only; \$100 minimum
	Fire Report		\$10/\$0	1/01/06			
	Burning Permit		\$5/\$0	1/01/06			

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### **Fire Department – Continued**

<b>EMS Ambulance Rates:</b>							
	BLS Emergency		\$505.78	1/01/09			
	ALS 1 Emergency		\$600.61	1/01/09			
	ALS 2 Emergency		\$869.31	1/01/09			
	Airway Management		\$173.33	1/01/09			
	Cardiac Monitor		\$214.11	1/01/09			
	Defibrillation		\$152.91	1/01/09			
	IV Administration		\$152.91	1/01/09			
	MAST Trousers		\$101.95	1/01/09			
	Mileage		\$18.94/mile	1/01/09			
	Oxygen		\$71.37	1/01/09			
	Specialty Transport		1027.36	1/01/09			

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<b>Department of Public Works</b>							
	<b>Drain Layers License</b>	Annual Fee	\$75	2/02/09	Vote of Select Board per rec. of DPW Director		
	<b>Trench Safety Permit</b>		\$40	2/02/09	Vote of Select Board per rec. of DPW Director		
	<b>Streets</b>	Street Opening Permit	\$165	7/01/07			
	<b>Water:</b>						
	Water Rate	Unit is 100 cubic feet of water	\$2.11	3/16/09	Vote of Select Board acting as Water/Sewer Commissioners		Plus: \$10.67 annual fixed rate, plus \$10.00 annual for reserve
	Cross Connection		\$80	7/01/07			
	Inspection		\$80	7/01/07			
	Meter Testing		\$43	7/01/07			
	Shut Off Valve		\$100	7/01/07			Plus \$20 for labor
	Water Line Application <i>(New Construction ONLY)</i>	¾" line	\$250	11/21/05			
		1" line	\$400	11/21/05			
		1 ½" line	\$500	11/21/05			
		2" line	\$600	11/21/05			
		4" line	\$800	11/21/05			
		6" line	\$1,000	11/21/05			
		8" line	\$3,000	11/21/05			
		12" line	\$5,000	11/21/05			
	Water Turn On/Off		\$32	7/01/07			
	Water Meter (new)		\$315	7/01/07			
	Final Meter Reading w/5 Business Days Notice		\$0				
	Final Meter Reading w/Less Than 5 Business Days Notice		\$0				
	<b>Sewer:</b>						
	Sewer Rate	Unit is 100 cubic feet of water (w/semi-annual sewer rate cut-off of 110 HCF)	\$2.50	3/16/09	Vote of Select Board acting as Water/Sewer		Plus: \$10.54 annual fixed rate, plus \$10.00 annual for reserves

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					Commissioners		
	Sewer Entrance Fee		\$1,500	7/01/07			
	Sewer Cleaning Fee		\$200	7/01/07			
	Inspection		\$80	7/01/07			
	<b>Recycling/Waste:</b>						
	Resident Sticker		\$40	12/15/08			
	Resident Sticker – <i>by mail</i>		\$35	12/15/08			
	Senior Sticker (over 65)		\$30	12/15/08			
	Senior Sticker – <i>by mail</i>		\$25	12/15/08			
	Second Sticker		\$10	12/15/08			
	Television (over 17")		\$10	11/20/06			
	Television (console)		\$25	11/20/06			
	Freon Containing Item	Air conditioners, refrigerators, freezers	\$10	11/20/06			Doors must be removed from freezers and refrigerators
	Couch/Large Stuffed Chair		\$10/chair \$20/large chair \$20/sofa	11/20/06			
	Carpet/Rug		\$10	11/20/06			
	Mattress/Box Spring		\$10/per piece	11/20/06			
	Computer Monitor		\$5	11/20/06			
	Bulk Items (car load)		\$5	11/20/06			
	Bulk Items (truck load)		\$25	11/20/06			
	Dump Truck		\$45/trip	12/15/08			Additional fees apply for larger loads
	Pick-Up Truck		\$30/trip	12/15/08			
	Copy Machine (tabletop)		\$5	11/20/06			
	Copy Machine (larger than tabletop)		\$15	11/20/06			

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### **Sealer of Weights and Measures**

	Over 10,000 lbs	Test once per year	\$90.00	3/06/06	Ch.98, S.56		Currently 0 devices
	5,000 – 10,000 lbs	Test once per year	\$80.00	3/06/06	Ch.98, S.56		Currently 0 devices
	1,000 – 5,000 lbs	Test once per year	\$50.00	3/06/06	Ch.98, S.56		Currently 0 devices
	100 – 1,000 lbs	Test once per year	\$45.00	3/06/06	Ch.98, S.56		Currently 3 devices/2 school scales
	0 – 100 lbs	Test once per year	\$40.00	3/06/06	Ch.98, S.56		Currently 38 devices/3 balances
	Weights	Test once per year	\$3.00	3/06/06	Ch.98, S.56		Currently 71 devices/40 metric, 31 apothecary
<b>Gas Pumps and Meters:</b>							
	Dispenser	Test once per year	\$20.00	3/06/06	Ch.98, S.56		Currently 96 devices
	Each Stop on Pump	Test once per year	\$20.00	3/06/06	Ch.98, S.56		Currently 8 devices
	Bulk Fuel Storage	Test once per year	\$50.00	3/06/06	Ch.98, S.56		Currently 0 devices
	Taxi Meter	Test once per year	\$65.00	3/06/06	Ch.98, S.56		Currently 0 devices
	Fabric Measuring	Test once per year	\$10.00	3/06/06	Ch.98, S.56		Currently 0 devices
	Wire Rope Cartridge	Test once per year	\$5.00	3/06/06	Ch.98, S.56		Currently 0 devices
	Yardstick Tape	Test once per year	\$2.00	3/06/06	Ch.98, S.56		Currently 0 devices
<b>Scanners:</b>							
	Retail w/Fewer than Four Registers/Computer Terminals	Test once every two years	Not More Than \$75	3/06/06	Ch.98, S.56		Armatas (3 devices) Gap (3 devices)
	Retail w/Four-Eleven Registers/Computer Terminals	Test once every two years	Not More Than \$150	3/06/06	Ch.98, S.56		CVS/Bliss (6 devices) CVS/Long (5 devices) Big Y (10 devices)
	Retail w/More than Eleven Registers/Computer Terminals	Test once every two years	Not More Than \$250	3/06/06	Ch.98, S.56		Currently 0